



HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT

School Committee Goals 2013-2014

Approved 10.3.13

Strategic Goal	Actions/Timelines	Benchmarks/Products	Personnel Responsible
1. Complete the revision and updating of the HWRSD Policy Manual.	<ol style="list-style-type: none"> 1. Policy Working Group will meet regularly to review and revise existing policies and to draft new policies when necessary. 2. Revised and new policies will be presented at each School Committee meeting for review and approval. 3. Approved policies will be published and distributed as appropriate. 4. Policy working group will develop a process for regular review and revision of Policy Manual. 	<ol style="list-style-type: none"> 1. Revised and new policy documents will be distributed prior to each SC meeting. 2. SC Chair and Superintendent will include policies on each meeting agenda. 3. Policy manual will be complete by June 30, 2014. Policy Manual will be available in all school offices and on District Website. 	Policy Working Group School Committee Superintendent
2. Complete analysis of the impact of the School Choice Program on the HWRSD.	<ol style="list-style-type: none"> 1. Integrate new members to Task Force. 2. Analyze collected data. 3. Consult with SMMA on effect of class size guidelines, and the number of resident 	<ol style="list-style-type: none"> 1. Periodic reports to the School Committee throughout the process. 2. Final report to the SC on November 14. 	School Choice Task-Force Superintendent School Committee

	<p>students and Choice students on infrastructure.</p> <p>4. Include discussion of Choice in the visioning sessions conducted by SMMA.</p>		
<p>3. Finalize the response to the recommendations contained in the Operational Audit.</p>	<p>1. Identify those recommendations that have been accepted and completed and those that have been rejected.</p> <p>2. For those accepted but not completed, assess plan and date for completion</p> <p>3. For those under review, group recommendations where appropriate and develop timeline to complete assessment and implementation (if required) for each recommendation or group</p>	<p>1. Updated status of all recommendations.</p> <p>2. Commitment by project owners to complete tasks for all accepted recommendations (including projects or actions which may address underlying issue in a manner different than the recommendation)</p> <p>3. Presentation to School Committee and community before final approval of FY15 Budget</p>	<p>Assistant Superintendent of Finance and Administration School Committee Chairman</p>
<p>4. Oversee the master plan project</p>	<p>1. Work with SMMA to guide the process</p>	<p>1. Provide regular progress reports at SC meetings</p> <p>2. Present final plan to SC in January 2014.</p>	<p>Master Plan Steering Committee</p>
<p>5. Negotiate a new agreement with the HWREA</p>	<p>1. Collect and analyze benchmark data</p> <p>2. Develop SC position</p> <p>3. Negotiate</p>	<p>1. Benchmark information</p> <p>2. SC “asks”</p> <p>3. SC position on HWREA “asks”</p> <p>4. Short-list of remaining open issues</p> <p>5. Reach final agreement</p>	<p>Negotiations Sub-Committee School Committee Town Representative</p>

6. Develop and approve a FY15 budget that provides a high-quality education and ensures efficient use of community resources	1. Meet with EdFund Representatives regarding the possibility of funding a grant writer position.	1. EdFund Meeting 2. Approved funding from EdFund 3. Hire Grant Writer for HWRSD	Superintendent District Leadership Team School Committee
7. Facilitate passage of the debt exclusion for fall town meetings	1. Develop a presentation to review the summer 2013 construction projects and the anticipated 2summer 2014 projects. 2. Present presentation at October School Committee Meeting. 3. Present at November Town Meetings.	1. Completed presentation. 2. October School Committee Presentation 3. Town Meeting Presentations on November 4 and 5.	Facilities Working Group School Committee Superintendent
8. Consider revisions to the Regional Agreement re: size of the committee.	1. Gather data based on committee feedback 2. Analyze and discuss data and determine if change is appropriate	1. Presentation and discussion at committee meeting	Chairman
9. Develop a plan for maintaining continuity during transitions in SC membership.	1. Develop a School Committee Orientation Manual	1. Completed SC Orientation Manual	School Committee

<p>10. Pursue Shared Department of Public Works</p>	<ol style="list-style-type: none"> 1. Meet with consultants from Collins Center regarding their recommendations 2. Decide of preferred structure for Shared DPW 3. Create new IMA for Shared Public Works Department 4. Apply for implementation grant. 	<ol style="list-style-type: none"> 1. Collins Center Recommendation 2. Recommendation of Shared DPW Group 3. Completed IMA 4. Completed Grant Proposal 	<p>School Committee Superintendent</p>
<p>11. Conduct an annual evaluation of the Superintendent.</p>	<ol style="list-style-type: none"> 1. Distribute evaluation material to SC 2. Collect and consolidate review 	<ol style="list-style-type: none"> 1. Present and discuss review at full SC meeting 	<p>School Committee</p>