

**MINUTES OF THE HAMILTON-WENHAM REGIONAL SCHOOL DISTRICT
SCHOOL COMMITTEE**

September 3, 2015

CALL TO ORDER: Larry Swartz called the meeting to order at 7:09 pm in the Buker Elementary School Multi-Purpose Room.

Present: Stacey Metternick, Larry Swartz, Jeanise Bertrand, Dennis Hurley, Hannah Fraley

Also present: Michael Harvey and Celeste Bowler
(Nancy Bergner, Secretary)

Absent: Deb Evans

PLEDGE OF ALLEGIANCE

All rose for the pledge of allegiance.

CITIZENS CONCERNS

[There were no citizen concerns.]

CHAIRS'S REPORT by Larry Swartz

The Selectmen have invited him, as School Committee Chair, to a meeting regarding their Five Year Plan.

SUPERINTENDENT'S REPORT by Michael Harvey

- Most H-WRSD students begin classes on September 8.
- Kindergarten orientation is on September 9, classes begin September 10.
- Faculty were welcomed on September 1.
 - H-WRSD has 24 new teachers, who participated in a two day orientation workshop.
 - 7 teachers received Professional Teacher Status
 - Two staff members, each having served 25 years, will be acknowledged on September 17.
- Understanding By Design [UBD], a new approach for the lesson planning process, is in place for 2015/2016 school year, with monthly professional development to support teachers in implementation throughout the district.
- Grade 6 and 9 students were in for orientation on September 2.
- Winthrop School project is in process of finishing up. Any remaining work will be accomplished after school hours, or away from students.
 - Winthrop School custodians are to be commended for their assistance in this project.
- Jan Gauthier, secretary for School Committee has left; Nancy Bergner has agreed to take on this role.
- Reports will be presented on September 24 in an informational session for School Committee and Selectmen.

- As of today, no applicants for School Committee have emerged. This open position is designated for a Wenham resident.

CONSENT AGENDA

Chair Larry Swartz: DO WE HAVE ANY MEMBER(S) THAT WOULD LIKE TO REMOVE ANY ITEM FROM THE CONSENT AGENDA?

MOTION: I MOVE THAT THE HAMILTON-W REGIONAL SCHOOL COMMITTEE APPROVE ALL OF THE REMAINING ITEMS ON THE CONSENT AGENDA. THERE CAN BE NO FUTURE DISCUSSION OR AMENDMENT OF THIS MOTION.

**Motion by Stacey Metternick
Seconded by Dennis Hurley**

UNANIMOUSLY APPROVED

NEW BUSINESS

FINALIZE SCHOOL COMMITTEE 2015-16 GOALS (Exhibit F)

MOTION: I MOVE THAT THE HAMILTON-W REGIONAL SCHOOL COMMITTEE APPROVE THE DRAFT GOALS OF 2015/2016 AS PRESENTED IN EXHIBIT F.

**Motion by Stacey Metternick
Seconded by Hannah Fraley**

UNANIMOUSLY APPROVED

FINALIZE SCHOOL COMMITTEE WORKING GROUP ASSIGNMENTS FOR 2015-16

MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL SCHOOL COMMITTEE FORM THREE WORKING GROUPS, WITH AN END DATE OF APRIL 15, 2016. THESE SUBCOMMITTEES ARE:

- **POLICY (Larry Swartz, Dennis Hurley)**
 - **COMMUNICATIONS (Stacey Metternick, Deb Evans)**
 - **PLANNING (Hannah Fraley, Deb Evans and Jeanise Bertrand)**
- THE CHARGES FOR EACH SUBCOMMITTEE WILL BE WRITTEN BY**

EACH SUBCOMMITTEE AND PRESENTED TO THE SCHOOL COMMITTEE AFTER THE FIRST MEETINGS OF THE SUBCOMMITTEES.

**Motion by Larry Swartz
Seconded by Jeanise Bertrand**

UNANIMOUSLY APPROVED

REVIEW SCHOOL COMMITTEE MEETING CALENDAR FOR 2015-16

Discussion, with intention to lock in Calendar at September 17 meeting.

FIRST READING OF GRADUATION REQUIREMENTS POLICY

Discussion: High School Principal Eric Tracy clarified history. Larry Swartz declared intention to vote on this policy at September 17 meeting.

FIRST READING OF PHYSICAL RESTRAINT POLICY [exhibit J]

Discussion: HWRSD policy undergoing revision in regard to new regulations from DESE due for adoption by January 1.

ADJOURNMENT

**MOTION: I MOVE THAT THE HAMILTON-WENHAM REGIONAL
SCHOOL COMMITTEE VOTE TO ADJOURN.**

**Motion by Jeanise Bertrand
Seconded by Hannah Fraley**

UNANIMOUSLY APPROVED at 8:52pm.

Respectfully Submitted,

Nancy R. Bergner
Secretary, HWRSC Meeting