



HAMILTON-WENHAM

REGIONAL SCHOOL DISTRICT

5 SCHOOL STREET, WENHAM, MA 01984 · TEL. 978-468-5310

MEETING POSTING

Name: Policy Subcommittee

Date: Wednesday, March 4, 2020

Location: Hamilton-Wenham Administrative Building - Superintendent's Conference Room
5 School Street, Wenham, MA

Present: Michelle Bailey, Peter Wolczik, Julie Kukenberger, Interim Supt., Dorothy Presser, MASC

Agenda:

1. Call to Order

2. Approval of Minutes:

- December 4, 2019 Approved [Exhibit](#)

- February 11, 2020 Approved [Exhibit](#)

3. Review of Religious Observation Policies from other districts [Exhibit](#)

At the next meeting we will comb through Andover policy to personalize to HWRSD. We are not changing to include fall holidays at this time. We want to look at Lynnfield calendar memo wording also.

4. Review policies in the following sections:

- Section G Personnel - Related to Support Staff [Exhibit](#)

GBA approve

GDB - Approve but not with overtime

GDD - We don't need

GDQC - Have but change to Essex County Retirement System

GDQD - Approve

GDO - Approve the policy in form, but there may need to be some work about consistency in evaluating.

Section G is now ready for a first reading.

- Policy GCBB - Employment of Principals [Exhibit](#)

Michelle will create a list of districts that have this policy. Julie will ask Lisa to



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investigate the information with other district HR.

* To do list - Create a cohort of districts.

5. School Committee By-laws - Responding to Emails & Functioning of Working Groups

[Exhibit](#)

By-Laws - Role of Chair - to respond or designate a person to respond to email.

6. Set Next Meeting Date - April 15

7. Adjourn

Official Posting: February 27, 2020 @ 2:12 p.m.