

## Important Naviance Info for Seniors

When entering colleges into Naviance it is important that you...

Correctly identify the "Type" of application (Regular Decision, Early Action, Early Decision, Rolling and so on)


- When you make this choice, a deadline may appear indicating that particular institution's date for submitting your application by. Dates will be different for RD, EA, etc. If you choose, for example, EA and no date appears, it may be that the school does not offer EA and you should check the college's website to confirm the application deadline options. However, if the school accepts students on a rolling basis then no date will appear and you should contact your counselor to add the date you plan to apply by. **It is critical that a deadline be identified for each college in your list.**

EXAMPLE: In the screenshot below you can see that the student indicated Franklin Pierce as Rolling and Hofstra as Regular Decision; however, no date appears in the Deadline column. Hofstra only offers Rolling or Early Action. You would need to edit the Type for this college. For the rolling schools, you would have to let your counselor know your intended deadline.

Correctly identify "How are you applying?" (Common App, Coalition App, directly to the institution, I'm not sure yet)

- If you choose "I'm not sure yet", ***please*** remember you ***must*** update once you decide, otherwise, your transcript package cannot be submitted.

**Click on any of the pencil icons in the Edit column to make the changes.**



	College	Type	How are you applying?	Submissions	Expected Difficulty*	Deadline†	Office Status	My App.	Results	Edit	Manage Communication	Graph	WWW
<input type="checkbox"/>	<a href="#">Colby-Sawyer Coll</a>	RD	Common App Only		N/A	Aug 01, 2016	Pending	<a href="#">have you applied?</a>	Unknown				
<input type="checkbox"/>	<a href="#">Endicott Coll</a>	RD	Direct to institution		N/A	Feb 15, 2017	Pending	<a href="#">have you applied?</a>	Unknown				
<input type="checkbox"/>	<a href="#">Franklin Pierce Univ</a>	ROLL	<a href="#">Common App</a>		N/A	-	Pending	<a href="#">have you applied?</a>	Unknown				
<input type="checkbox"/>	<a href="#">Hofstra Univ</a>	RD	<a href="#">Common App</a>		N/A	-	Pending	<a href="#">have you applied?</a>	Unknown				
<input type="checkbox"/>	<a href="#">U of MA Amherst</a>	EA	Common App Only		N/A	Nov 01, 2016	Pending	<a href="#">have you applied?</a>	Unknown				

**Please remember that information you identify in Naviance impacts the submission of transcript packages. Students with questions should contact their counselor for help or clarification.**